

# AMANAHRAYA

## INVESTMENT MANAGEMENT

Level 7 & 8, Wisma AmanahRaya No. 2, Jalan Ampang 50508 Kuala Lumpur  
Tel: +603-26875200 / +603-26875378, Fax: +603-26875399 / +603-26875300

### TRANSACTION FORM (CORPORATE)

Account No

- Additional Investment** (Complete Section A, B, D & G)  
 **Redemption** (Complete Section A, B, C, E & G)  
 **Switching** (Complete Section A, B, F & G)

Please read the Terms and Conditions as specified overleaf before completing this form. Kindly complete this form in **BLOCK LETTERS**. Please tick (✓) in the box where appropriate.

#### A. PARTICULARS OF COMPANY

Registration No.  -

Name of Company

Mailing Address

Telephone No. (Office)  -  H/P  -

#### B. AUTHORISED PERSON DETAILS

Name of Authorised Person (1)

Designation  Tel Off  -  Fax  -

E-mail

Name of Authorised Person (2)

Designation  Tel Off  -  Fax  -

E-mail

#### C. BANK ACCOUNT DETAILS *Please deposit my proceeds or withdrawals into my bank account below. (All payment will be made to the main account holder only. No payment to third party will be made.)*

Name of Bank Account Holder

Name of Bank

Bank Account Number

#### D. ADDITIONAL INVESTMENT

FUND CODE	FUND NAME	INVESTMENT AMOUNT / UNITS	PAYMENT METHOD (✓)		
			Cheque/ Banker's Cheque	Online Transfer	Telegraphic Transfer (TT)

#### CHEQUE DETAILS

Name of Bank

Cheque No.  RM



### TERMS AND CONDITIONS

#### PAYMENT TO THE MANAGER

Payment may be in the form of Cheque / Banker's Cheque / Telegraphic Transfer (TT) / Online Transfer made payable to AmanahRaya Investment Management Sdn Bhd.

<b>Account Holder</b>	<b>AMANAHRAYA INVESTMENT MANAGEMENT SDN BHD-A/C 1 (CONVENTIONAL)</b>
<b>Bank</b>	<b>Malayan Banking Berhad</b>
<b>Account Number</b>	<b>514598-221822</b>

<b>Account Holder</b>	<b>AMANAHRAYA INVESTMENT MANAGEMENT SDN BHD-A/C 2 (SYARIAH)</b>
<b>Bank</b>	<b>Malayan Banking Berhad</b>
<b>Account Number</b>	<b>564593-221837</b>

#### ADDITIONAL INVESTMENT

1. Unit for additional investment will be valued at the Manager's Buying Price determined at the end of the Business Day on which the additional investment request is received by ARIM.
2. Application must be received by ARIM by **4.00pm** where it will be processed using the NAV per unit at the end of the same Business Day.
3. Any application made after **4.00pm** will be calculated using the NAV per unit at the end of the following Business Day.

#### REDEMPTION REQUEST

1. Redemption payment to third party or request for open cheque is strictly not allowed for security reason.
2. Unit redemption will be valued at the Manager's Buying Price determined at the end of the Business Day on which the redemption request is received by the Manager.
3. For **PARTIAL** redemption, please indicate the number of units for redemption, leaving a minimum balance of 100 units. In the event this redemption results in the unit holder holding less than the minimum amount mentioned by each Fund, the Manager may: -
  - Advise the unit holder of the minimum holding required under the Fund; or
  - Advise the unit holder to withdraw the entire holding in their account.

#### SWITCHING REQUEST

1. The unit holder who request for switching must be unit holder of an existing fund with a minimum balance of at least 100 units.
2. The minimum switching amount is 100 units or such amounts as the Manager may from time to time decide. For switching mechanism and fees, please refer to the Prospectus for details.
3. For **PARTIAL** switching please indicate the number of units for switching. In the event this switching results in the unit holder holding less than the minimum amount, the Manager may:
  - Advise the unit holder of the minimum holding required under the Fund; or
  - Advise the unit holder to switch the entire holding in their account
4. For a joint account, both joint holders are required to sign the switching form.
5. Unit holders are advised to inform the Manager in writing or by completing the new application form of any changes in their static data, otherwise the date will remain the same as per the unit holders register held Manager.
6. Switching from Shariah fund to Conventional fund and vice versa is prohibited, especially for muslim unit holders.

#### RIGHTS TO REPURCHASE

1. The Manager has the right to repurchase all units of a unit holder in the event such repurchase is necessary to ensure that the Manager is in compliance with relevant laws.
2. The Manager shall provide prior notification to the unit holders of such repurchase.

#### GENERAL

1. Cancellation of request to additional investment/redeem/switch is not allowed if the request has been processed.
2. For full redemption / switching, your account will be inactive. You need to make additional investment as per master prospectus/prospectus in order to activate your account.
3. The signature(s) on the redemption / switching request form must be the same as per the Manager record.
4. The Manager has the right to deduct any amount incurred such as Redemption / Switching Fee by deducting from the redemption or switching amount that is owing by the unit holder(s) to the Manager.
5. The unit holders shall indemnify and shall keep the Manager fully indemnified against all losses, damages, fees, costs, charges and expenses which the Manager may sustain or incur and which shall have arisen either directly or indirectly out of or in connection with carrying out this request.
6. The creation / cancellation of NAV is only be made upon received the completed form from clients.

#### ACCEPTED PAYMENT METHOD

- i) Any 3rd party deposit, will require proof of relationship between the depositor and the client such as marriage certificates, birth certificates, IC of the depositor and etc. The KYC form for 3rd party depositor together with the Due Diligence & Evaluation Form for 3rd party depositor from Compliance are also to be completed by Sales & Marketing Division.
- ii) For any payment via banker's cheque, transaction slip or application form from the issuance bank is required.
- iii) For any bank online transfer or bank telegraphic transfer (TT), the full name of the client is required in the transaction slip.
- iv) For any cheque deposit machine method, the snapshot of physical cheque should be required to verify the signature with the account opening form.